



MEMORANDUM

Date: July 13, 2022
To: Parks, Recreation & Forestry Commission
From: Kristin Grissom, Parks, Recreation & Forestry Director
CC: Aaron Oppenheimer, City Administrator
Kristin Vander Kooi, Finance Director
Re: **Request from Sun Prairie Parks Friends, Inc. to Fundraise for Disc Golf**

Background

The Sun Prairie Parks Friends, Inc. and Sun Prairie Parks, Recreation and Forestry Department staff have engaged in discussion regarding the community interest for a disc golf course in the City's park system.

The interest for a disc golf course within the park system has been identified in the City's current Parks and Open Space Plan and has been proposed as part of the 2023-2032 Capital Improvement plan. As proposed, a feasibility study to determine location would be completed in 2025, design would be completed in 2026, and construction would be completed in 2027.

The Sun Prairie Parks Friends, Inc. have expressed interest in assist the City with moving the timeline for this project to a future year through their assistance in fundraising efforts.

Discussion

The City has currently identified a handful of potential locations with upcoming park developments for a disc golf course ranging from four holes to nine holes. Over the next one to two years, staff anticipates selecting a location for a future disc golf course. During this timeframe, the Park Friends wish to begin fundraising efforts to expedite the currently proposed timeline for design and construction.

Attached is a letter of intent from the Parks Friends, outlining their fundraising proposal.

Staff sees this as a win-win opportunity as it could eliminate the need for the proposed feasibility study in 2025, reduces the contribution of Park Impact fees for this project, and shortens the timeline for this project. Staff will continue to work on determining a location for the future course while the Friends spearhead the fundraising efforts.

The fundraising goal for this project is \$20,000, and per the City's approved Fundraising and Donation Policy, the Parks, Recreation and Forestry Commission has authority to approve this request. If approved by PRFC, the project would remain in the current proposed years of the 2023-2032 Capital Improvement Plan, with an amendment to the 2027 funding source as follows:

Park Fund: \$10,000 (currently proposed at \$30,000)
Donations: \$20,000 (currently proposed at \$0)

Upon successful raising of funds and determination of location, this project would be moved to an earlier year during the development of the 2024-2033 Capital Improvement Plan.

Recommendation

Staff is recommending the approval of the Sun Prairie Parks Friends Inc.'s request to fundraise for a future disc golf course.